

Medina Water Supply Corp

Minutes of Board of Directors Meeting on 04/13/2026 at Medina Community Center

Meeting called to order at 6:17 pm by Board President Dan Poston.

Directors

Dan Poston
 Roger Mora
 Charles Anderson
 David Reed
 Mike Guidry
 Jon Miller

Kevin Ayers - Contractor

Community Members

Jamie McFarland
 Jeremy Stroud
 Janet Zamrazil
 Elinor Vandergriff

There is a quorum present.

Selection of Board Officers

After calling the meeting to order, the first order of business was the selection of officers for the Board of Directors. The positions were quickly gone through and the results were as follows in the table below

	Nominee	Nominated By	Seconded by	Votes
President	Jon Miller	Dan Poston	Mike Guidry	6 Positive votes
Vice President	Dan Poston	Dan Poston	Roger Mora	5 Positive votes Dan did not vote for this position
Treasurer	Mike Guidry	Dan Poston	Charles Anderson	6 Positive votes
Secretary	Charles Anderson	Dan Poston	Mike Guidry	6 Positive votes

Jon Miller thanks Dan for the nominations and states that we will keep working on the Grants and looking for ways to better the Water Company.

Reading of Previous Meeting minutes

Jon polled the directors to see if they had had a chance to review the previous minutes. The board indicated that there were no questions. Dan Poston moved to accept the minutes as published. This motion was seconded by Charles Anderson and carried with 6 positive votes.

Public Comments

No one from the community signed up to speak. Jon Miller asked the group if anyone wished to speak, no one wished to speak.

Treasurer's Report

Mike Guidry sent out the report ahead of time. See included reports April 2026.

Mike reported a Total income of \$18,383, and expenses of \$12,713.42 so we finish with a balance of \$5,670.67 for the month. For the year we have a positive balance of \$7,082.35

Mike Guidry highlighted a payment to Watersmith LLC for 2035.71 and indicated this was a prorated payment for the month, not a full payment. The payment of 2750.00 to Emerson Arnold is not the final payment. Emerson's final payment will be next month (May 2026).

Kevin Ayers informed the board that the Kerr Pump payment on 3/12 (\$1,570.00) was actually for February and March service, some reporting, and some additional testing. There was also a new chlorine cylinder on 3/18. The price has increased to \$290.44. Kevin also needed to buy stamps and let us know that we are spending approximately \$150.00 per month on stamps, most of which are postcard stamps for billing, with first class stamps being the remainder.

Resources for \$11,577.88. Kevin Ayers highlighted that we had a couple of hours of tractor time for Emerson Arnold, cleaning up some fill dirt for those repairs in Orchard Park. David Reed pointed out we had another returned check.

Jon Miller asked about a chlorine repair conducted by Watersmith. Kevin responded that the chlorine repair was billed after 4/1 so that would be on next month's report.

Jon Miller polled the board for questions on the Treasurers Report. Dan Poston moved to accept the Treasurer's report. The motion was seconded by Roger Mora. The motion was carried by 6 positive votes.

Accounts Report

The Accounts Report was provided in written form by Kevin Ayers. See the attached report titled March 2026

265 Accounts

12% or 31 accounts were positive on the first.

16% of the accounts or 43 were not paid on the 20th, and that number was down to 8 accounts or 3% at the end of the month.

The total amount of arrears is just over \$150.

You see the breakdown 2 accounts for each 30 or less days and 30 to 60 days totaling 154.33.

There's no accounts over 60 days overdue.

There were no cutoffs sent or performed.

There was a leak adjustment this month for \$500.

The library had an irrigation, or like a one-inch irrigation line break in the back garden area, and I guess it ran all weekend.

The production, we produced just over 1,000,000 gallons.

We sold 870,500 of that.

You see our flush amount; that's our standard amount that we do monthly. Watersmith notices some excessively long flush times. Using a chlorine meter on all the longest flushes, it was determined we were over by several minutes on each. Starting next month, you'll see that amount down by 10,000 gallons to about 17,000 gallons.

You see the water loss just over 150,000 gallons or 14.29%.

The system bacterial test was good on 3-23 of this year.

Ardurra filed the PIF Rollover and it was accepted by TWDB.

Ardurra is also engaged to help us in obtaining some grants via Bandera County.

Jon polled the group for questions. Dan Poston made the motion to accept the accounts report. The motion was seconded by Roger Mora and carried with 6 positive votes.

System Operator's Report

See included reports March 2026 Facilities Report.

This report was put together by Emerson, but we have sent a template to Watersmith and requested a monthly write-up in some form.

Kevin Ayers presented some highlights on the report, on Tuesday, 3-10, Jason did two chlorine repairs. On 3-3, he changed the chlorine bottle and there were some failures. On 3-6, and 3-12, one at Finch and one at Stringtown, in both of those cases, Jason was there within an hour of us calling him. You'll see his invoice, which was considerably less than Kerr Pump, because he charges the same hourly rate, but there's no trip fee. Emerson Arnold put in 40 hours, mostly doing map updates.

This will be the first month Watersmith does the meter reads without Emerson, but Kevin Ayers had a little lesson with him after each of the first two months conducted with Emerson. Jason seems to be on top of it as far as understanding the need and is committed to get it done in two days, right by the 20th rather than taking four or five days.

Jon polled the group for questions. David Reed moved to accept the System Operators report. Motion was seconded by Charles Anderson and was carried with 6 positive votes.

Old Business

Tractor

Jon Miller brought up the first item being the approval to purchase a tractor that we've been talking about here for the last couple of months. After missing a good deal on a used tractor with low hours, Jon suggested that we put to a vote on an amount that we're comfortable spending as pre-approval. Jon Miller and Mike Guidry will be the board members that will be involved in the transaction. Jason is going to look around for the tractor, one large enough to do about 80% of the work. We would do most jobs ourselves, only using RGB or Kerr Pump for the very large jobs. Jason would find the tractor, then get with Jon Miller or Mike Guidry to move forward.

There was some freeform discussion on the tractor sizing and what would be required. The depths the backhoe could dig to. There was discussion about the brand, while most of the discussion centered around Kubota models, other models are acceptable. Also discussed was the benefits of 0% financing and warranty if we bought from a dealership. There was also some speculation on how much could be saved doing the work ourselves, especially after-hours service

Dan Poston made a motion to authorize the board representatives to commit to the purchase of a tractor costing no more than \$50,000 with up to 50% down payment. The motion was seconded by Charles Anderson and carried unanimously.

Jon Miller and Mike Guidry will serve as board representatives, Jason and Kevin will be doing most of the field work, hunting stuff down. Once they think they find something, they'll get with Jon and Mike, and then they will communicate that with the rest of the board before we would do anything.

After the motion passed there was a discussion as to whether this purchase would be tax exempt.

Transfer Licensed Operator of record from Kerr Pump to Watersmith

Kerr Pump is responsible for our quarterly DLQR

Dan Poston made a motion notifying Kerr Pump that we're transferring our class C support from them to our new operator, starting May 1st. The motion was seconded by Mike Guidry and carried by 6 positive votes.

Kevin Ayers stated that he now must notify TCEQ that he's our new class C license guy, and that he has this information. Jason Smith will call Third Coast to make sure Watersmith gets notified as required.

New Business

Cancel Service Cell Phone

Most calls came to Kevin Ayers directly, and most of the calls to the cell phone were unsolicited sales calls. Kevin, after discussing it with Jason Smith, proposed that we cancel the cell phone service, and list Watersmith's phone number as our emergency contact number. We would update the website, and have decals printed to update the signs. This would save us \$80 per month.

Jon Miller made a motion that we cancel our service cell phone. This motion was seconded by Dan Poston and passed unanimously.

Jon Miller expressed appreciation for everybody showing up for the annual meeting and hanging around for the board of directors meeting.

Dan Poston moved to adjourn the meeting. The motion was seconded by Roger Mora and was passed with 6 positive votes.

Meeting adjourned at 7:02 PM.

Minutes approved as _____distributed_____amended.
