

# **Medina Water Supply Corp**

## **Minutes of Board of Directors Meeting on 12/08/2025**

### **at Medina Community Center**

Meeting called to order at 6:00 pm by Board President Dan Poston.

Directors

Dan Poston

Roger Mora

Mike Guidry

Charles Anderson

David Reed

Jon Miller

Kevin Ayers - Contractor

Emerson Arnold - Operator

Bob Buck from the community was present.

There is a quorum present.

#### **Reading of Previous Meeting minutes**

Dan polled the directors to see if they had had a chance to review the previous minutes. The board indicated that there were no questions. Roger Mora moved to accept the minutes as published. This motion was seconded by Jon Miller and carried with 6 positive votes.

#### **Public Comments (5 minutes per speaker)**

Dan Poston recognized Bob Buck and asked if he had anything he wanted to address. Bob Buck declined at this moment.

#### **Treasurer's Report**

Mike Guidry sent out the report ahead of time. See included reports December 2025.

For the month, total income, \$18,056, Total expenses were \$18321, overall, we were in the red \$254. This includes a \$7000 payment to RGB to cover the cost of all the exploratory digging to locate places to install shutoff valves.

Kevin Ayers then highlighted the following expenses as they were unusual. The first was the TCEQ Annual system fee at \$632.10. This is one of two fees we pay to TCEQ, the system fee and the assessment fee. David asked about the entries for RVS Software on 11/05/2025, the annual fee for the water software. The generator preventative maintenance (two generators at \$390 each) also landed on this month's expenses. This month included approximately \$9000 in non-routine expenses.

Moving on from this, Dan polled the board for questions on the check register. David Reed moved to accept the Treasurer's report. The motion was seconded by Jon Miller. The motion was carried by 6 positive votes.

#### **Accounts Report**

The Accounts Report was provided in written form by Kevin Ayers. See the attached report titled December 8th. We are now at 264 accounts. Expect another one next month.

Total amount in arrears is \$145.92. One cut off notice was sent, but the water was not cut off.

One leak adjustment totalling \$94.

Produced just over 1 million gallons, sold 954,300 gallons.  
Finch plant lost 107,000 gallons (14.04%)  
Stringtown plant lost 9,728 gallons (2.90%)  
System Bacterial test was clear on 11/18/25, this is due for its quarterly retest.

Drought level is now Stage 3.

On 11/27, 11/28 The office was closed for the holiday and 1 PTO day.

Dan polled the group for questions. Roger Mora made the motion to accept the accounts report. The motion was seconded by Mike Guidry and carried with 6 positive votes.

### **System Operator's Report**

See included reports November 2025 Facilities Report.

November was very uneventful.

Emerson highlighted activities on 11/13, Well pump 1 at the Finch plant showed signs of not working. Emerson troubleshooted this with Jerry. It was determined that the sub-monitor had tripped itself. The error code indicated a small electrical surge. The error code was cleared, the sub-monitor was reset, and pump restarted. Details of this process were then added to the Maintenance and Operations Manual, highlighting that before a code is cleared, take a picture of it so that we have a record of it.

Dan polled the group for questions, then moved to accept the System Operators report. Motion was seconded by Jon Miller and was carried with 6 positive votes.

## **Old Business**

### **Investment Strategy for MWSC.**

Jon Miller and Mike Guidry went up and met with Fidelity on Friday 11/5/25. Met for 45 minutes with Gregory Ballakas, a money management consultant. Being that we are non-profit, with the requirement to protect our membership money. There are two options, a Money Market Fund that accepts a \$1 starting balance and pays 3.62 percent (at the time of the meeting). The maximum balance is \$99,999. The second option is a Premium Money Market fund that has a \$100,000 starting balance and pays 3.78 percent (at the time of the meeting), with no upper limit. On the premium account, money can be withdrawn below the starting balance with no minimum balance.

Our accounts can be connected and the funds moved between them easily. The application is extensive, but Fidelity has people to support us through the process. Jon surmised that we could make over \$3000 per year doing this.

Dan Poston asked about the membership account. Kevin Ayers said that the rules dictate that money must be contained in a dedicated, non-working account, always accessible, and cannot lose value. Given these rules, the money could be placed in a separate money market account. There was some free-form discussion about how this might work in our current workflow, and what large expenses were still outstanding. Also discussed earning expectations, which may be more than previously thought and the application process.

Bringing the discussion to a close, Dan summarized the discussion thusly, that we would maintain 2 Money Market Fund accounts, 1 of each type, and maintain a working account in Wells Fargo with (tentatively \$50,000). Then, over the next couple of months we agree on a threshold that when reached, then quarterly the overage would be transferred into these money market accounts.

Seeing that a consensus was reached Dan Poston formalized it with a motion as follows:

Commit \$100,000 of our operating funds into the Premium Money Market Fund.  
Commit the deposit money (Membership fund) and place it in the regular Money Market Fund.

The motion was seconded by Roger Mora and passed with 6 positive votes.

Jon Miller moved that once the money was moved to these Fidelity accounts, the existing savings account be closed. This motion was seconded by Roger Mora and passed with 6 positive votes.

### **New Business**

No new business

Dan Poston expresses appreciation to the Board, Emerson Arnold, and Kevin Ayers and wished the group Happy Holidays. Dan also reminded the Board that we are still short a Board Member.

Charles Anderson moved to adjourn the meeting. This motion was seconded by Roger Mora and was passed unanimously.

Meeting adjourned at 6:34 PM.

**Minutes approved as \_\_\_\_\_ distributed \_\_\_\_\_ amended.**

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