

Medina Water Supply Corp
Minutes of Board of Directors Meeting on 3/11/2024
at Medina Community Library

Meeting called to order at 6:03 pm by Board President Dan Poston.

Directors present:

Dan Poston – President
Harvey Young – Vice President
Janet Miller – Treasurer
Bob Buck - Secretary
Rick Randall
David Reed
Roger Mora

Quorum present

Also present:

Kevin Ayers – contractor
Michael Sowders – contractor
Janet Zamrazil – visitor
Jamie McFarland – visitor
Michael Guirdry – visitor
Jon H. Miller – visitor
Jill Young – visitor
William White – Texas Rural Water Asso.
Elinor Vandergriff – visitor
Charles Anderson – visitor

Minutes of the last Directors meeting of 2/12/2024 were previously distributed via e-mail. Janet made a motion to approve the minutes as amended, seconded by Roger. Motion passed.

Public comments: none at this time.

Treasury report was made by Janet Miller.

See included reports, February 2024. Kevin pointed out that the chlorine gas provider, DPC, had changed its name to PBSDX. Kevin noted the higher electrical use at the Finch plant (\$90.) Harvey asked about the items purchased through Blue Book. Kevin said most of items were tools to put in the work truck. Harvey asked for an inventory of those items.

Harvey made a motion to accept the Treasurer's report, seconded by Bob. Motion

passed.

Account Contractor's report by Kevin Ayers.

Kevin distributed a written report of the office activities. See attached report.

Kevin said that the Texas Water Development Board (TWDB) had approved the Medina WSC having a socio-economic survey conducted within the Certificate of Convenience and Necessity (CCN) area. Kevin said that he researched loans available through TWDB and found that the loans were available only through the PIF process. Kevin said that if the Board approved the Business Services Company to do the survey, Jonathan Teafatiller of Ardurra would attach it to the Project Information Form (PIF) for TWDB. Kevin said that the Board could go to a bank, obtain a loan for the projects listed in the PIF and if the projects were approved by TWDB, the loan would be paid by TWDB.

Kevin said that he has most of the information for the lead/copper supply line inventory, just needs the information on abandoned lines. Survey is due Sept. 2024.

Bob made a motion to accept the Accounts contractor's report, seconded by Harvey.

Motion passed.

Field Operations Manager's reports by Michael Sowders.

Michael provided a written report of the field activities. See attached report.

Old Business – Bulk water sales during drought stages. Bob said that at the 7/13/2020 Board meeting, the Board decided to not allow bulk water sales when the Water Supply is in stages 3, 4 or 5.

Hydrological Study – tabled.

Pressure tank installation – Harvey said that he received a quote of \$3,500 from Ardurra for the engineering of the concrete pad. Harvey said that he had contacted another guy who offered to quote a package deal for the installation of the pressure tank. Rick suggested not using Ardurra due to their poor performance on the hydrological study. Harvey suggested getting Greg Howard of Kerr Country Pump and Michael Sowders to review the Stringtown plant site to determine where best to place the tank and modify the water mains.

Overhead/Budget Information – Rick said the Board needs to monitor the monthly expenses that are now over \$100,000 annually. Rick said that could affect the amount of a loan we would be able to apply for through a bank.

Generator Service contract (SOJI) – David said that he had provided the information to his son in law for a second bid. Kevin said that he had not received any other bids. See attached SOJI Power Solutions estimate (\$973.17 per generator annually, see attached estimate). Michael commented on SOJI's employee's work as being very good,

correcting a wiring problem by the installation person. Dan made a motion to accept the SOJI contract for each generator. Discussion. The Board tasked Kevin with obtaining a second bid for generator service for the next meeting.

William White, Technical Advisor for the Texas Rural Water Association, spoke on generators needing to be run under a load. He commented on obtaining loans from banks and interim loans on approved TWDB projects. Mr. White suggested contacting Texas Water Infrastructure Coordination Committee (TWICC) for other funding sources. He noted that monies set aside for a future project (tank replacement for example), that money is not count against the system for grant requests. He spoke on the pressure tank installation requirements and installation considerations.

New Business – Economic Survey – Harvey made a motion to accept the bid by Business Services Company for \$6,000 to conduct an economic survey, seconded by David. Bob objected that the item was not listed on the agenda. Tabled to next month's agenda.

Board of Directors Election and Policy proposals – Dan read his proposed letter to the members with a proxy form. Mr. White pointed out that the state legislature did away with the use of proxies and a quorum is determined by the ballots submitted. Kevin said that he was preparing the ballot with the position A election (Anderson, Buck) and needed guidance on the policy proposals to include. Discussion. Bob requested that his proposed conflict of interest policy, copied from the IRS site, be included on the ballot. Dan offered to amend the paragraph that prohibited a director from serving on another board if the Board adopted a resolution that no other board member of another board speaks for the Water Board unless they are the president of the Water Company. Bob said that he would not accept that and requested that his proposed conflict of interest be on the ballot to the members. Dan said “it is lawful for the Board to decide who they would accept as a board member and who they would not”. Bob pointed out the members decide board members. Dan said that the ballot would include the conflict of interest policy proposed by Bob and his modified conflict of interest policy. Kevin asked about the code of conduct policy choices for the ballot. Dan made a motion to not include the code of conduct policy proposed by Bob on the ballot, seconded by Janet. Dan – yes, Janet – yes, Roger – yes, David – yes, Roger – yes, Bob – no, Rick – no. Motion passed.

Kevin suggested the Board select Bill Stegemueller as the non interested party to count the ballots as required by state law. Dan asked for a motion to appoint Bill Stegemueller as election judge. David made the motion, seconded by Roger. Motion passed.

Motion to adjourn made by Roger, seconded by David. Motion passed at 8:22 pm.

Minutes approved as:

___ distributed.

___ amended.

Date