

# **Medina Water Supply Corp**

## **Minutes of Board of Directors Meeting on 04/14/2025**

### **at Medina Community Center**

Meeting called to order at 6:00 pm by Board President Dan Poston.

#### Directors

Charles Anderson - Secretary

Jon Miller – Vice President

Dan Poston - President

Mike Guidry - Treasurer

David Reed

Roger Mora

#### Community Members Present

Bob Keeling

Kevin Ayers – Contractor

Celeste Lyman

Lori Guidry

Deborah Anderson

Phil Thurston

Elinor Vandergriff

Rick Randall

Emerson Arnold - Operator

Ron Moeller

Harvey Young

Steve Lehmann

Janet Zamrazil

Terry Johnston

Jeremy Stroud

Theresa Arnold

Jill Young

Bob Buck

There is a quorum present.

#### **Selection of the Board Officers**

##### **President**

Jon Miller nominated Dan Poston to the position of Board President. This was seconded by David Reed. Motion carried with 5 positive votes. Dan Poston abstained.

##### **Vice President**

Dan Poston nominated Jon Miller for the position of Vice President. This was seconded by David Reed. Motion carried with 6 positive votes.

##### **Secretary**

Dan Poston nominated Charles Anderson for the position of Secretary . This was seconded by Roger Mora. Motion carried with 6 positive votes.

##### **Treasurer**

Dan Poston nominated Mike Guidry for the position of Treasurer. This was seconded by Roger Mora. Motion carried with 6 positive votes.

#### **Reading of Previous Meeting minutes**

Dan polled the directors to see if they have had a chance to review the previous minutes. The board indicated

that there were no questions. Mike Guidry moved to accept the previous minutes as published. This motion was seconded by Roger Mora, and carried 6 positive votes.

### **Public Comments (5 minutes per speaker)**

Dan Poston polled the group and asked if anyone would like to make a public comment. No one indicated that they would like to speak at this time.

### **Treasurer's Report**

Mike Guidry sent out the report ahead of time. See included reports April 2025.

Mike said for the previous month we have a gross profit of \$15,952 with expenses of -\$9,598 giving us a profit of \$6,354. For the year to date we have a net income of \$21, 878.69. David Reed opined that we are doing a whole lot better than last year.

Dan asked if anyone had a question about the check register and asked if there were anything notable for the month. Kevin highlighted a payment to Ardurra Engineering for 4 hours labor at \$720. The T-Mobile bill was 158.80, this was a for 2 months service. T-Mobile had an old card on file. Going forward the bill should be half this. There was also an entry for \$207 for Medina Ace Hardware. This was paint and locks. Kevin has the receipts for purchases if more detail is required.

Dan asks if all our Flush Valves are locked? Emerson stated the flush valves are not locked. There was a theft of 500 gallons of water and the cost / benefit analysis after that event was that it was not necessary to lock them.

Jon Miller moves to accept the Treasurer's Report as submitted. Motion seconded by David Reed and carried by 6 positive votes.

### **Accounts Report**

The Accounts Report was provided in written form by Kevin Ayers. See the attached report titled April 14th.

We are now at 261 accounts.

Total amount in arrears is \$381.91. Nothing over 60 days and no cut off notices sent. Two leak adjustments totaling \$526.

Water loss was 9.85%, but lower than average at the Stringtown variance.

System bacterial test was clear on 3/19/25.

Well #3 bacterial test was clear on 2/12/25.

TRWA says 20% is a good percentage for water loss.

3/10 and 3/11 PTO taken, 3 days PTO remain.

Kevin put a note that soon we will be needing a new laptop. The current laptop is 3 years old

Dan polled the group for questions on the account reports. Mike Guidry moved to accept the report as presented. Motion was seconded by Roger Mora, and carried with 6 positive votes.

### **System Operator's Report**

See included reports March 2025 Facilities Report.

In addition to the written report supplied, Emerson highlighted the following activities.

No problems this month, so no callouts.

Started painting at the Finch plant, the building are all white. One last trim coat remains to be done at Stringtown.

Hill Country Pest Control is scheduled to come out next week and spray at the finch plant. They recommend a quarterly spraying cycle. We are moving to a service plan for \$800.

Emerson sent Kevin the inspection checklist we have been discussing for the last few months.

Harvey Young asked if the Pest control service is certified. Emerson answered that it was. Harvey recommended that we obtain and keep a copy of the certification documents in the office. Kevin added that their license number typically appears on the invoice. Kevin will watch for it, and if it is not on the invoice, he will request copies from the company. Keeping these on file is a TCEQ requirement.

Jon Miller moved to accept the System Operators report. Motion was seconded by Mike Guidry and carried with 6 positive votes.

### **Old Business**

TCEQ, we have submitted for a capacity variance. Our usage was .33 GPM, the requirement is .60 GPM. TCEQ requested more data. TCEQ has 90 days to respond or it will be automatically approved. This variance will allow us to defer unplanned cost.

### **New Business**

The purpose of the Membership deposit is to protect the corporation against default of payment. This deposit should cover 3 months' costs. This used to cover us at \$125. But due to the last two rate increases, it no longer does so. Kevin Ayers recommends that we increase the membership deposit to \$165. This deposit can be increased but cannot exceed more than the sum of 12 months payments.

Dan Poston moves to increase the membership deposit to \$165. Motion seconded by Mike Guidry and carried by 6 positive votes.

Kevin advised that this will be submitted in July with the annual rate change

### **New Business**

Dan Poston announced that we do have a vacant board position that we are accepting applications to serve on the board. If interested drop application by the office.

Dan Poston polls the group for any public comments or questions.

Harvey Young offers to assist with Construction and contracts. Harvey also asked to set up a meeting with Emerson to discuss a new hookup for Rick and Jerry Gatlin

Dan Poston thanks the community for supporting the Board, and the Water Company.

Janet Zamrazil asks that we speak up in the future.

Roger Mora moves to adjourn the meeting. Motion was seconded by Jon Miller and was carried by 6 positive votes.

Meeting Adjourned at 6:56 PM.

**Minutes approved as \_\_\_\_\_distributed\_\_\_\_\_amended.**

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