

Medina Water Supply Corp
Minutes of Board of Directors Meeting on 06/09/2025
at Medina Community Center

Meeting called to order at 6:00 pm by Board President Dan Poston.

Directors

Roger Mora
Dan Poston - President
David Reed

Jon Miller – Vice President
Mike Guidry - Treasurer

Community Members Present

Kevin Ayers – Contractor
Emerson Arnold - Operator

Bob Buck

There is a quorum present.

Reading of Previous Meeting minutes

Dan polled the directors to see if they had had a chance to review the previous minutes. The board indicated that there were no questions. Jon Miller moved to accept the minutes as published. This motion was seconded by Roger Mora and carried with 5 positive votes.

Public Comments (5 minutes per speaker)

Dan recognized Bob Buck and asked if he wanted to speak at the beginning of the meeting or if he wanted to speak later. Bob indicated he would reserve his comments for later and thanked Dan.

Treasurer's Report

Mike Guidry sent out the report ahead of time. See included reports June 2025.

The balance for the month was positive \$5,261.31 and for the year we are positive \$19,322.32. Mike then went on to discuss some category issues. First he described an ebay refund 47.92 entered category of equipment. Kevin added that in doing some work on the reporting, it was discovered that the supplies category is not being pulled into expenses and neither is equipment. This caused about a \$100 discrepancy. Kevin will double-check and fix those categories next time the numbers will come together and the year to date will be more accurate. Jon Miller and Kevin Ayres discussed some technical difficulties with the accounting program.

Kevin further highlighted a repair conducted by RGB for \$989.26 for a dead meter.

And 5/14 our taxes were paid out in the amount of \$750.00.

Dan Poston moved to accept the Treasurer's report. The motion was seconded by David Reed and carried 5 positive votes.

Accounts Report

The Accounts Report was provided in written form by Kevin Ayers. See the attached report titled June 9th.

We are now at 261 accounts.

Total amount in arrears is \$711.08. Nothing over 60 days and no cut off notices sent. Two leak adjustments totaling \$280.

Produced just over 1.2 million gallons

Water loss was 17.92%

Finch plant loss was 21.48%

Stringtown plant loss was 8.18%

Well #3 bacterial test was clear on 5/20/25.

Office was closed May 26, for Memorial Day.

Dan polled the group for questions. Mike Guidry makes the motion to accept the accounts report. The motion was seconded by Roger Mora and carried with 5 positive votes.

System Operator's Report

See included reports May 2025 Facilities Report.

Emerson circled back to a question from last month regarding being present during a repair being done by a contractor. Dan touched on it. Emerson's contract Section 13, Part E, stipulates that the field services manager will be present during maintenance, upgrades, etc.

In addition to the written report supplied, Emerson highlighted the following activities.

- Monday May 12th the Generator showed a fault code, Texas Power and Controls was called out for a diagnostic and found a faulty controller, probably due to a lightning strike. This part will be covered by the factory warranty. Kevin added that the factory warranty is 2 years, parts, labor, maintenance, and up to 5 years depending on the part. They went into service March 2024, and first service in October 2024.
- We did add surge protectors to both legs. We anticipate a \$1000 charge for them.
- Emerson will work with them to Surge protection on the other generators as well.
- Emerson discovered on May 23rd that whoever was changing out the chlorine bottles, was not zeroing and calibrating the scales. As a result, we ran out of chlorine completely. Kerr County Pump came out, changed out the bottles, reset the scales and checked for the leaks. Kevin added that they (Kevin and Emerson) observed two consecutive Finch reads were low. The ball was not floating, and the scale showed 35 lbs. Kerr Pump will swap the bottles for us going forward.

Dan polled the group for questions. Roger Mora moved to accept the System Operators report. Motion was seconded by John Miller and carried with 5 positive votes.

Old Business

Wells Fargo – Key Executives. With Harvey Young gone, we need to remove him from the Key Executive list and add someone else. Dan asked about the procedure. Kevin walked us through the process the was required last year.

Dan Poston made a motion to remove Harvey Young from the key executive position at the bank and replace him with Vice President Jon Miller. Roger Mora seconded the motion, and it was carried with 5 positive votes.

New Business

Need to purchase SCBA (Self Contained Breathing Apparatus). Kevin presented a quote from Morton Morrow for a refurbished and recertified unit. This is to address a comment from the last TCEQ audit. There was some discussion about when the unit would be used and who would be using it. Dan Poston advised that for this expenditure, a vote is not required.

Resolution to adopt Bandera County Hazard Mitigation Plan. Jon Miller reviewed this 190-page plan. Eventually we will have to Opt-In to this plan as it is in our best interest, but right now they are calling for mitigation plans that are unrealistic and non-applicable to MWSC. These plans were implemented without our input. The first one they are asking us to do is to harden our facilities against hazards (drought, extreme heat, and wildfire). Estimated cost \$100,000. Water conservation education program. Implement one for \$50,000. Thirdly, asset mapping and documentation program with an estimated cost of \$80,000. They have potential funding sources, some grants, and some loan forgiveness programs. There was some discussion about how we can address these requirements. Dan shared some insight into the working of these types of programs from his experience and recommended that we opt-in.

Mike Guidry made a motion to Opt-In to the Bandera County Hazard Mitigation plan. Jon Miller seconded the motion, and it was carried by 5 positive votes.

Dan Poston polled to group for any other new business, or discussions to be had.

Jon Miller moved to adjourn the meeting. Motion was seconded by Roger Mora and was carried by 5 positive votes.

Meeting Adjourned at 6:50 PM.

Minutes approved as _____distributed_____amended.
